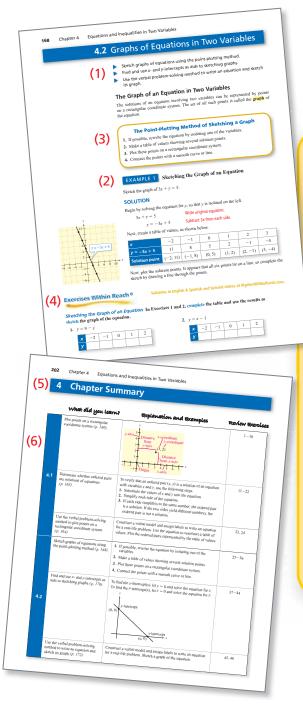


# **Reading Your Textbook Like a Manual**

Many students avoid opening their textbooks for the same reason many people avoid opening their checkbooks—anxiety and frustration. The truth? Not opening your math textbook will cause more anxiety and frustration! Your textbook is a manual designed to help you master skills and understand and remember concepts. It contains many features and resources that can help you be successful in your course.



## Smart Study Strategy

### **Use the Features of Your Textbook**

#### To review what you learned in a previous class:

- Read the list of skills you should learn (1) at the beginning of this section. If you cannot remember how to perform a skill, review the appropriate example (2) in the section.
- Read and understand the contents of all tinted concept boxes (3)—these contain important definitions and rules.

#### To prepare for homework:

• Complete a few of the exercises (4) following each example. If you have difficulty with any of these, reread the example or seek help from a peer or instructor.

#### To review for quizzes and tests:

- Make use of the Chapter Summary (5). Check off the concepts (6) you know, and review those you do not know.
- Complete the Review Exercises. Then take the Mid-Chapter Quiz, Chapter Test, or Cumulative Test, as appropriate.